



No. SO(ER-I)1-19/2018
GOVERNMENT OF THE PUNJAB
SCHOOL EDUCATION DEPARTMENT
SECTION (ER-I)

Dated Lahore, the 5th March, 2024


To

1. **All Deputy Commissioners / Administrators,**
District Education Authorities, Punjab.
2. **All Chief Executives Officers,**
District Education Authorities, Punjab.

Subject: **SCHEDULE / DATE SHEET FOR FINAL TERM SCHOOL BASED ASSESSMENT (SBA) 2024 AND IMPLEMENTATION OF SOPs IN SCHOOLS ACROSS THE PUNJAB**

I am directed to refer to the subject cited above and to enclose herewith schedule / date sheet for Final Term School Based Assessment (SBA), 2024 for Grades 1 to 8 across the Punjab and to convey that the following instructions / directions be adhered in letter & spirit: -


- a) The coverage of final term will consist of complete syllabus.
 - b) The Punjab Examination Commission will upload item bank and schools will generate its unique papers using IBS from their specific school login and ensure that the same is being conducted by the schools. Any deviation will not be considered SBA as per approved Assessment Policy Framework and appropriate action will be taken against the delinquent schools / districts.
 - c) All the question papers, except for English & Urdu, will be provided bilingually and schools will be able to generate papers either in English or Urdu, as per their convenience.
 - d) Every school will have to generate question papers by logging into the Item Bank System (IBS) with QR code showing complete information of the school with EMIS code (which can be scanned through any QR Code Scanning App).
 - e) The standardized marking will be ensured by using keys and rubrics available with the papers in IBS. Teachers will constraint from marking of their class rather Principals / Headmasters / Head Teachers will ensure "cross marking" of papers by engaging teachers of other classes or schools.
 - f) The system-generated paper for each subject (Grade 3 to 8) having both parts (MCQs & CRQs) will be Two pages (one leaf), except for Grade 1 & 2. Where only one question paper will be provided for oral assessment.
2. I am therefore, directed to request you to implement the aforementioned instructions in true letter & spirit for successful completion of SBA.


(MUHAMMAD YOUNIS)
SECTION OFFICER (ER-I)

No. & Date Even:

A copy is forwarded for information & necessary action to:

1. The Secretary, School Education Department, South Punjab, Multan.
2. The Secretary, Literacy & Non-Formal Basic Education Department, Al-Falah Building, the Mall Road, Lahore.
3. The Secretary, Special Education Department, 31-Sher Shah Block, New Garden Town, Lahore.
4. The Secretary, Punjab Workers Welfare Fund, F/A-1, Khyber Block, Allama Iqbal Town, Lahore.
5. The Managing Director / Chief Operating Officer, Punjab Daanish Schools & Centers of Excellence Authority, Lahore.
6. The Chief Executive Officer, Punjab Examination Commission, Lahore with the request to ensure implementation of decisions taken in the meeting regarding SBA, 2024 SOPs held on 01.03.2024 under the convenership of Special Secretary, School Education Department (**copy enclosed**).
7. The Chief Executive Officer, Punjab Education Initiatives & Management Authority, Lahore.
8. The Managing Director, Punjab Education Foundation, Lahore.
9. The Director Public Instructions (SE/EE), Punjab.



(MUHAMMAD YOUNIS)
SECTION OFFICER (ER-I)

CC:

1. PS to Secretary, School Education Department.
2. PS to Special Secretary, School Education Department.
3. PS to Additional Secretary (ER), School Education Department.
4. PA to Deputy Secretary (ER), School Education Department.

DATE SHEET


FINAL TERM SCHOOL BASED ASSESSMENT (SBA) 2024

MORNING SHIFT TIMING: **8:00 AM TO 11:00 AM**

AFTERNOON SHIFT TIMING: **12:00 Noon To 3:00 PM (Friday 2:00 pm To 5:00 pm)**

Each paper is of 3 hours, the above timing is for Ramazan-ul-Mubarak

DATE	DAY	GRADE-1	GRADE-2	GRADE-3	GRADE-4	GRADE-5	GRADE-6	GRADE-7	GRADE-8
14/3/24	Thursday	English	GK	English	Maths	English	Maths	English	Science
15/3/24	Friday	----	---	---	---	---	Urdu	Tarjuma-tul-Quran Majeed	Urdu
16/3/24	Saturday	Maths	Islamiat / Ethics	Maths	English	Urdu	Islamiat / Ethics	Optional Sub.	Tarjuma-tul-Quran Majeed
18/3/24	Monday	Urdu	Maths	Nazra Quran	Nazra Quran	Islamiat / Ethics	Science	Computer / Arabic	Maths
19/3/24	Tuesday	----	---	---	---	---	Listening, Speaking and Reading (English + Urdu)		
20/3/24	Wednesday	Tajveedi Qaida	Nazra Quran	Islamiat / Ethics	Urdu	Social Studies	Tarjuma-tul-Quran Majeed	Science	Computer / Arabic
21/3/24	Thursday	----	---	---	---	---	---	Urdu	Optional Sub.
22/3/24	Friday	GK	English	GK	Science	Maths	Hist. & Geo.	Islamiat / Ethics	Islamiat / Ethics
25/3/24	Monday	Islamiat / Ethics	Urdu	Urdu	Social Studies	Science	English	Maths	Hist. & Geo.
26/3/24	Tuesday	---	---	---	Islamiat / Ethics	Nazra Quran	Optional Sub.	---	---
27/3/24	Wednesday	---	---	Listening, Speaking and Reading (English + Urdu)			Computer / Arabic	Hist. & Geo.	English


(MUHAMMAD YOUNIS)
SECTION OFFICER (ER-I)